

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



June 23, 2004

COUNTY FISCAL LETTER (CFL) NO. 03/04-67

TO: ALL COUNTY WELFARE FISCAL OFFICERS  
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 2004/05 COUNTY SERVICES BLOCK GRANT  
(CSBG) AND ADULT PROTECTIVE SERVICES (APS) STATE GENERAL  
FUND (SGF) PLANNING ALLOCATIONS

Contingent upon approval of the State Budget, the amounts identified on the enclosed attachment are your planning allocations for the CSBG and APS Programs. It is anticipated a total of \$11,307,000 for CSBG and \$50,179,000 for APS in SGF will be made available upon approval of the FY 2004/05 Budget Act. As in prior years, the CSBG allocation remains available to fund APS costs. However, the APS allocation cannot be used to fund CSBG costs. Counties must meet their APS Maintenance of Effort (MOE), which is based on FY 1996/97 CSBG expenditures, in order to have full access to their APS SGF allocation.

Attachment I displays the individual county distribution of the SGF allocations for CSBG and APS, along with the combined total of the two, and each county's MOE level. Attachment II provides you with a list of appropriate Program Codes (PCs) to be used for reporting CSBG and APS administrative costs on the County Expense Claim (CEC).

Individual CSBG and APS program information and allocation methodologies are as follows:

**CSBG**

The CSBG allocation provides funding for protective services and APS administrative costs on behalf of dependent adults. This allocation may also be used to fund related optional services and activities to the extent funds are available. The allocation also provides funding for Non-Medical Out-of-Home Care (NMOHC) certification costs.

A SGF amount of \$11,307,000 is proposed for CSBG Basic and NMOHC costs. The individual county share of the CSBG Basic allocation remains at the same level as the FY 2003/04 CSBG Basic allocation. The individual county share of the NMOHC allocation was calculated based on each county's percent to the statewide total of their calendar year 2003 NMOHC expenditures. Funds were adjusted to ensure a minimum floor of \$50.

*Please note that in expending the CSBG allocation, counties are required to provide protective services for adults in accordance with W&IC Section 13005. Therefore, the CSBG allocation should first be spent on protective services for adults and NMOHC administrative costs related to the Supplemental Security Income/State Supplemental Payment program. The second priority would be activities for other services directed at the five national goals specified in W&IC Section 13003.*

## **APS**

APS provides assistance to elder and dependent adults who are functionally impaired, unable to meet their own needs, and who are victims of abuse, neglect, or exploitation. The California Department of Social Services (CDSS) will monitor caseloads and expenditures throughout the year in order to assess future funding levels.

The methodology used to distribute the APS SGF allocation of \$50,179,000 is as follows:

- 65 percent is distributed based on each county's percent to the total statewide population estimate (ages 65 and older) using the most recent US Census Bureau data dated July 1, 2002.
- 35 percent is distributed based on each county's percent to the total statewide disabled adult population (ages 18-64) using the most recent SSI/SSP caseload data dated March 2004.
- Each county is guaranteed a minimum allocation of \$100,000.

Although CSBG and APS are combined for control purposes, appropriate adjustments will be made during the year-end closeout to ensure that surplus APS funds are not used to cover CSBG over-expenditures. Over-expenditures will be transferred to county share.

Any questions regarding this allocation should be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

KATHY FARMER, Chief  
Financial Management and Contracts Branch

Attachment

c: CWDA

**FY 2004/05 CSBG & APS  
STATE GENERAL FUND ALLOCATION**

<b>COUNTY</b>	<b>FY 04/05 NMOHC ALLOCATION</b>	<b>FY 04/05 CSBG BASIC ALLOCATION</b>	<b>TOTAL CSBG &amp; NMOHC ALLOCATION</b>	<b>FY 04/05 APS ALLOCATION</b>	<b>FY 04/05 APS &amp; CSBG ALLOCATION</b>	<b>APS MOE</b>
Alameda	\$50	\$271,184	\$271,234	\$2,040,305	\$2,311,539	\$1,009,917
Alpine	\$50	\$7,353	\$7,403	\$100,000	\$107,403	\$1,908
Amador	\$50	\$6,266	\$6,316	\$100,000	\$106,316	\$5,316
Butte	\$1,966	\$82,668	\$84,634	\$489,697	\$574,331	\$25,666
Calaveras	\$50	\$5,769	\$5,819	\$100,000	\$105,819	\$3,998
Colusa	\$50	\$5,431	\$5,481	\$100,000	\$105,481	\$2,724
Contra Costa	\$50	\$202,749	\$202,799	\$1,327,986	\$1,530,785	\$581,576
Del Norte	\$50	\$10,904	\$10,954	\$100,000	\$110,954	\$7,353
El Dorado	\$50	\$27,945	\$27,995	\$231,237	\$259,232	\$15,026
Fresno	\$50	\$490,786	\$490,836	\$1,335,059	\$1,825,895	\$247,503
Glenn	\$50	\$8,289	\$8,339	\$100,000	\$108,339	\$3,754
Humboldt	\$50	\$37,834	\$37,884	\$294,170	\$332,054	\$26,022
Imperial	\$50	\$28,272	\$28,322	\$239,114	\$267,436	\$18,257
Inyo	\$50	\$4,741	\$4,791	\$100,000	\$104,791	\$1,209
Kern	\$69	\$163,777	\$163,846	\$1,090,006	\$1,253,852	\$98,122
Kings	\$50	\$27,706	\$27,756	\$154,900	\$182,656	\$16,199
Lake	\$1,110	\$7,375	\$8,485	\$173,429	\$181,914	\$5,322
Lassen	\$50	\$6,987	\$7,037	\$100,000	\$107,037	\$2,234
Los Angeles	\$272,775	\$3,137,903	\$3,410,678	\$13,093,237	\$16,503,915	\$1,525,815
Madera	\$872	\$19,113	\$19,985	\$191,274	\$211,259	\$14,481
Marin	\$50	\$82,981	\$83,031	\$364,627	\$447,658	\$75,175
Mariposa	\$50	\$3,113	\$3,163	\$100,000	\$103,163	\$26,564
Mendocino	\$188	\$17,832	\$18,020	\$185,842	\$203,862	\$86,399
Merced	\$3,891	\$59,494	\$63,385	\$341,786	\$405,171	\$57,155
Modoc	\$50	\$3,029	\$3,079	\$100,000	\$103,079	\$2,798
Mono	\$50	\$11,423	\$11,473	\$100,000	\$111,473	\$864
Monterey	\$26,242	\$90,515	\$116,757	\$486,837	\$603,594	\$101,604
Napa	\$6,445	\$49,396	\$55,841	\$205,016	\$260,857	\$206,057
Nevada	\$50	\$35,297	\$35,347	\$174,995	\$210,342	\$29,210
Orange	\$114,965	\$622,657	\$737,622	\$3,308,309	\$4,045,931	\$418,108
Placer	\$2,206	\$53,979	\$56,185	\$405,594	\$461,779	\$134,069
Plumas	\$50	\$3,901	\$3,951	\$100,000	\$103,951	\$832
Riverside	\$36,887	\$342,246	\$379,133	\$2,533,196	\$2,912,329	\$198,500
Sacramento	\$35,249	\$653,401	\$688,650	\$2,209,372	\$2,898,022	\$1,850,668
San Benito	\$50	\$6,582	\$6,632	\$100,000	\$106,632	\$3,394
San Bernardino	\$54,252	\$313,688	\$367,940	\$2,331,949	\$2,699,889	\$223,897
San Diego	\$1,320	\$993,586	\$994,906	\$4,005,806	\$5,000,712	\$591,497
San Francisco	\$50	\$640,730	\$640,780	\$1,476,988	\$2,117,768	\$235,523
San Joaquin	\$50	\$141,593	\$141,643	\$1,000,579	\$1,142,222	\$68,005
San Luis Obispo	\$18,876	\$99,196	\$118,072	\$426,533	\$544,605	\$68,465
San Mateo	\$62,238	\$372,406	\$434,644	\$911,648	\$1,346,292	\$248,503
Santa Barbara	\$50	\$99,924	\$99,974	\$613,489	\$713,463	\$123,861
Santa Clara	\$91,257	\$386,834	\$478,091	\$1,921,575	\$2,399,666	\$1,915,826
Santa Cruz	\$50	\$53,035	\$53,085	\$320,913	\$373,998	\$56,648
Shasta	\$8,533	\$100,135	\$108,668	\$422,988	\$531,656	\$131,271
Sierra	\$50	\$3,518	\$3,568	\$100,000	\$103,568	\$989
Siskiyou	\$50	\$12,019	\$12,069	\$121,384	\$133,453	\$8,053
Solano	\$38,851	\$87,571	\$126,422	\$514,869	\$641,291	\$82,694
Sonoma	\$50	\$87,692	\$87,742	\$698,505	\$786,247	\$72,778
Stanislaus	\$5,755	\$80,754	\$86,509	\$764,580	\$851,089	\$62,647
Sutter	\$50	\$23,930	\$23,980	\$144,310	\$168,290	\$13,354
Tehama	\$588	\$12,686	\$13,274	\$131,524	\$144,798	\$7,713
Trinity	\$50	\$14,798	\$14,848	\$100,000	\$114,848	\$7,510
Tulare	\$10,691	\$139,946	\$150,637	\$588,247	\$738,884	\$90,264
Tuolumne	\$211	\$13,969	\$14,180	\$123,008	\$137,188	\$10,241
Ventura	\$4,706	\$156,839	\$161,545	\$926,708	\$1,088,253	\$74,181
Yolo	\$5,099	\$59,878	\$64,977	\$226,054	\$291,031	\$26,555
Yuba	\$208	\$16,376	\$16,584	\$131,355	\$147,939	\$11,899
<b>Total</b>	<b>\$807,000</b>	<b>\$10,500,000</b>	<b>\$11,307,000</b>	<b>\$50,179,000</b>	<b>\$61,486,000</b>	<b>\$10,936,173</b>

**FY 2004/05  
CSBG & APS  
PROGRAM CODES**

The state share of administrative costs reported on the County Expense Claim are charged to the following Program Codes:

**CSBG**

- 113 CSBG - SPMP
- 114 CSBG - Health Related
- 115 CSBG
- 135 SSI/SSP - Out-of-Home Care

**APS**

- 569 APS Emergency Response
- 570 APS Case Management
- 571 APS - SPMP Response
- 572 APS - SPMP Case Management
- 573 APS - HR Response
- 574 APS - HR Case Management

On a quarterly basis, State Use Only (SUO) Codes 589 and 597 will be used to insure that each county meets their individual MOE obligation by moving the county share of costs associated with the above Program Codes from county share to state share and moving one-fourth of the county's annual MOE from state share back to county share. Over-expenditures will be transferred to county share using SUO code 656.